

Memorandum

To: 2004 Student Court Applicants

From: Dr. Nancy Hepting, Chair, Student Conduct Committee
Department of Special Education

Subject: 2004 Student Court Selection Process

Date: September 1, 2004

Thank you for your interest in applying for a position on the Armstrong Atlantic State University Student Court. Serving on the Student Court is perhaps one of the most significant student leadership positions at the University. The Student Court remains an integral component of the entire student judicial process, which was established, by students and faculty in 1969. For this reason, I ask that you complete the attached application with much thought and care.

The selection process for new court members will be two-fold. After the **September 24, 2004**, application deadline, the Student Conduct Committee will review all applications and select a core group of applicants to interview. Applicants selected for interviews will be notified of the interview time, date, and place. Interviews have been tentatively scheduled for the week of October 11-15, 2004, with final selections completed and applicants notified by late October 2004.

The time commitment for serving on the Student Court requires members to make every attempt to attend scheduled Student Court Hearings to consider allegations of violations of the Academic Honor Code and the Student Code of Conduct. These hearings are scheduled on an as-needed basis as allegations are reported. Attempts are made to consider class schedules of all Student Court Members. In addition, attendance at a one-day orientation and training retreat is required. I highly recommend that you read both the Academic Honor Code and the Student Code of Conduct to familiarize yourself with the student judicial process. Both documents can be found in the student handbook, *Students Illustrated*.

Please remember that the application deadline is Friday, **September 24, 2004**, by 5:00 p.m. Completed applications must be delivered to the Office of Student Affairs located on the second floor of the Memorial College Center. Questions regarding the Student Court and the selection process should be referred to Bill Kelso, Assistant Vice President for Student Affairs, at 927-5271.

Again, thank you for your interest and best wishes throughout the selection process.

xc: Student Conduct Committee Members
Bill Kelso, Student Affairs

AASU Student Court Information

The Student Court of Armstrong Atlantic State University is an integral component of the AASU Honor Code and Code of Conduct, the policies that govern student behavior in and out of the classroom.

The Student Court is charged with adjudicating student cases involving Honor Code and Student Code of Conduct allegations that go to formal adjudication proceedings. As a result, Student Court members are perhaps the most significant and critical student leaders on campus as they are required to pass judgment on peers in the spirit of academic integrity and campus civility.

A typical Student Court case involves up to twelve student court members, a faculty advisor and the Vice President for Student Affairs or his/her designee. The Student Court president, elected within the membership of the Student Court, presides over the hearing and follows a systematic procedure of questions and answers. The Student Courts decision on any case is a recommendation to the Vice President for Academic Affairs, or the Vice President for Student Affairs, depending on the code violation.

If this type of student leadership position that interests you, the Student Conduct Committee is now accepting applications for membership on the Student Court of Armstrong Atlantic State University.

Requirements for consideration include:

- Academically in “Good Standing”
- High moral character
- Commitment to and understanding of the Honor Code and Student Code of Conduct
- Both graduate and undergraduate students are eligible to apply

Please note that the application deadline is Friday, September 24, 2004, 5:00pm.

Questions should be referred to Bill Kelso via e-mail at kelsowil@mail.armstrong.edu or by phone at 927-5271.

